



Homeschooling since 1984

This is a [SAMPLE](#) to help you compose a letter to your [public school to withdraw them from their Kindergarten program.](#)

Your name, Administrator (or “Homeschool Administrator”)

Street address

City, ST Zip

Date

Enrollment official’s name, Title (or “Enrollment Official”)

School name

Street address

City, ST Zip

Dear Dr. / Mr. / Mrs. / Ms. <Last Name> (or “To Whom It May Concern,”)

I am the (parent / legal guardian) of <child’s name> who has been enrolled in kindergarten at <name of school>. This letter serves to inform you that I am withdrawing my child from kindergarten as of <date>. Since my child did not turn six years old on or before September 1, <year>, the Compulsory School Attendance statute (WI Statute 118.15) does not apply.

I will not be including <child’s name> on a PI-1206 Homeschool Report, because my child is not of compulsory attendance age.

Please remove <child’s name> from your attendance rolls, and respond to me with written confirmation at your earliest convenience. Thank you.

[If applicable: Please provide the school policy on exempting a child from the requirement that the child complete kindergarten as a prerequisite to enrollment in the first grade, according to WI Statute 118.33(6)(cm)2.]

Thank you.

Sincerely,

<Your Signature>

Your name, Administrator

(or “Homeschool Administrator”)

WHPA provides information about homeschooling in Wisconsin. WHPA does not provide specific legal advice to any specific individuals in the context of any specific matters. It is the responsibility of each homeschool administrator/parent or guardian to read original source material and make decisions on compliance for themselves. When you file the PI-1206 Homeschool Report with the Wisconsin Department of Public Instruction, you take full responsibility for understanding and complying with the laws outlined on that form. WHPA does not endorse or provide curriculum suggestions or specific materials for any particular educational approach.